

1 **A N Other Company Ltd**

123 Any Street
Any Town
Any City
Any Country
ANY 123

INVOICE

2 Customer VAT No: GB123456789
Customer Ref: 12345678912345678
Purchase Order Number: 987654321

4

3

Billing
Account No.

Customer
Account No.

Invoice
No.

5

Invoice
Date

6

Payment
Due Date

1234567

123456

2009101001234

02 Jan 2009

01 Feb 2009

Summary Charges

7

Data Service Charges
Managed Services Charges
Voice Services Charges
Sub Total

8

GBP

3,295.55
200.00
1,309.50
4,805.50

9

Other Charges & Discounts
Discounts
Adjustments
Sub Total

10

-100.00
-500.00
-600.00

Total Charges ex VAT
VAT @ 15.00%

11

4,205.05
630.76

Total Amount Due – (GBP)

12

4,835.81

13

A N Other Company Ltd
456 Another Street
Another Town
Another Country
ANY 456

14

Exchange Rate EUR/GBP	1.4900
EUR Net Amount	6,265.52
EUR VAT	939.83
EUR Cross Amount	7,205.35

15

**** Improving your customer experience with clearer bills.

For further information on Colt's products and services visit www.colt.net ****

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- 1 Customer's billing address
- 2 Customer's own reference number at Account Level
- 3 The account detail section provides key information about your contract - including main account and the subsidiary billing account details.
- 4 Purchase Order number at account level
- 5 Invoice generation date & tax date
- 6 Date the funds are due to Colt
- 7 Total Service Charges for each service subscribed to
- 8 Currency
- 9 Total Service Charges for the period
- 10 Total Other Charges and Discounts for the period
- 11 Total Service Charges, Other Charges & Discounts before tax
- 12 Total Amount Due including tax
- 13 Customer's Legal address
- 14 Currency Conversion Rate information will only show where invoice currency is different to the base currency.
- 15 VAT, legislative, regulative statements and direct debit information.
- 16 General invoice message box