

A banner image showing a person's hands typing on a laptop keyboard. The left side of the banner has a teal background with the text "Colt Online Portal" in white. The right side shows a close-up of the hands and the laptop keyboard.

**Colt Online
Portal**

Invoices Customer User Guide

Invoices

Invoice page allow you to search for your Invoices from the past 12 months*. Your invoices are available as PDF files, which also can be downloaded.

We recommend you to download your invoices and Reports and stored them locally. Files will be removed from Colt Online after 12 months due to data protection restrictions

*Please note that for services contracted with Colt Japan, Singapore, Hong Kong and South Korea, Invoices are only available since May 2020 invoice (issued on May 31th, 2020). For other Invoices or Billing enquiries, please contact Asia-Invoice@colt.net

Downloading your Invoice in PDF format:

1. Use the filters available to search for your invoice. Enter the filter details and click search

[Call Analyser](#) | [Register for Invoice via e-mail](#) | [Manage Account details](#) | [Invoice Format Explained](#) | [Help](#) | [Demo](#)

Invoices older than *12 months will be removed from the portal therefore, we strongly recommend you to download your invoices and store them locally.
 * 6 Months for customer with service contracted with Colt Germany
 This option is available for services contracted with Colt Japan, Singapore, Hong Kong and South Korea since May 2020 invoice (issued on May 31th, 2020). For other Invoices or Billing enquiries, please contact Asia-Invoice@colt.net

Search [Advanced Search](#)

| Download Invoice and Reports | Amount | Month | Legal Company Name | OCN | BCN | Payment Status | Actions |
|--|-------------|----------|--------------------------|-------|--------|----------------|---------|
| <input type="checkbox"/> 2020101024652 | SG\$ 344.54 | APR-2020 | Colt Technology Services | 22848 | 202586 | Not Applicable | |
| <input type="checkbox"/> 2020101024336 | ¥ 766,700 | APR-2020 | Colt Technology Services | 22848 | 157714 | Not Applicable | |
| <input type="checkbox"/> 2020101024806 | \$ 1,105.00 | APR-2020 | Colt Technology Services | 22848 | 165188 | Not Applicable | |
| <input type="checkbox"/> 2020101024917 | ¥ 47,469 | APR-2020 | Colt Technology Services | 22848 | 168752 | Not Applicable | |
| <input type="checkbox"/> 2020101024988 | \$ 600.00 | APR-2020 | Colt Technology Services | 22848 | 152003 | Not Applicable | |

Show/Hide Export to Excel Page 1 of 1 Show 10 Entries View 1 - 5 of 5

Request Copy Bills

Colt Technology Services

*Use this option to request a copy of your invoices. Note: Make sure the changes are already applied to your account before you submit the request. Change examples: Billing address, Customer reference, Language, Email etc.

Note: Raise Ticket; Reports; Payment Status and Request Copy bills are currently unavailable if your services are contracted with Colt Japan, Singapore, Hong Kong and South Korea. For Invoice or Billing enquiries, please contact Asia-Invoice@colt.net

2. Click on the invoice number to download the PDF file.

[Call Analyser](#) | [Register for Invoice via e-mail](#) | [Manage Account details](#) | [Invoice Format Explained](#) | [Help](#) | [Demo](#)

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colt **Search** [Advanced Search](#)

Download Invoice and Reports

Click on below links to download invoices and reports

2020101024652 > [Invoice](#)

2020101024336

2020101024806

2020101024917

2020101024988

| OCN | BCN | Payment Status | Actions |
|-------|--------|----------------|---------|
| 22848 | 202586 | Not Applicable | |
| 22848 | 157714 | Not Applicable | |
| 22848 | 165188 | Not Applicable | |
| 22848 | 168752 | Not Applicable | |
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3. PDF is downloaded and saved in your desktop

Features not available now that will come in the future

Colt is currently working to improve the experience of customers who have contracted their services in Japan, Singapore, South Korea or Hong Kong.

Some of the features that are not available now but will be available in the future are:

- CDR Reports
- Register for invoice via e-mail
- Payment Status
- Tickets & Billing Enquiries
- Manage Account Details